



2389 Main St.
Glastonbury, CT 06033
Phone: 860-657-4754
Fax: 860-659-4044

8719 Evangel Dr..
Springfield, VA 22153
Phone: 202-596-9349
Fax: 860-371-3738

RENTAL APPLICATION

Date: _____
Property/town applying for: _____ # of Bedroom: _____

APPLICANT INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____
Social Security #: _____ - _____ - _____ D.O.B.: _____ / _____ / _____
Driver's License#: _____ State: _____ Expiration: _____
Home Phone: (_____) _____ - _____ Work Phone: (_____) _____ - _____ Cell Phone: (_____) _____ - _____
E-Mail Address: _____

CO-APPLICANT INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____
Social Security #: _____ - _____ - _____ D.O.B.: _____ / _____ / _____
Driver's License#: _____ State: _____ Expiration: _____
Home Phone: (_____) _____ - _____ Work Phone: (_____) _____ - _____ Cell Phone: (_____) _____ - _____
E-Mail Address: _____

CO-APPLICANT INFORMATION(2)

Last Name: _____ First Name: _____ Middle Initial: _____
Social Security #: _____ - _____ - _____ D.O.B.: _____ / _____ / _____
Driver's License#: _____ State: _____ Expiration: _____
Home Phone: (_____) _____ - _____ Work Phone: (_____) _____ - _____ Cell Phone: (_____) _____ - _____
E-Mail Address: _____

ADDITIONAL ACCUPANTS

Name: _____ Social Security#: _____ - _____ - _____ DOB: _____ (circle one) M or F
Name: _____ Social Security#: _____ - _____ - _____ DOB: _____ M or F
Name: _____ Social Security#: _____ - _____ - _____ DOB: _____ M or F
Name: _____ Social Security#: _____ - _____ - _____ DOB: _____ M or F
Name: _____ Social Security#: _____ - _____ - _____ DOB: _____ M or F

RENTAL HISTORY:

Current Address, City, State, and Zip: _____

Length of Years: _____ Months: _____ at above address. Rent or Own (circle one)

Reason(s) for leaving: _____

Landlord/Manager: _____ Landlord/Manager Phone#: (____) _____ - _____

Current Lease Expires (Month/Day/Year) : _____/_____/_____

Military Status YES/NO. If YES, give details _____

APPLICANT EMPLOYMENT HISTORY

Present Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Previous Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Note: Previous employer information when present employment is less than 1 year

CO-APPLICANT EMPLOYMENT HISTORY

Present Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Previous Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Note: Previous employer information when present employment is less than 1 year

CO-APPLICANT EMPLOYMENT HISTORY (2)

Present Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Previous Employer Name, Address: _____ Employed from (month/year) ____/____

Phone# of Employer: (____) _____ - _____ Position/Title: _____

Supervisor's Name: _____ Supervisor's phone #: (____) _____ - _____

Note: Previous employer information when present employment is less than 1 year

HAVE YOU EVER:

- Filed for Bankruptcy: YES NO
 - If YES: Date Filed: _____ Date Granted: _____ Where Filed: _____
- Been Evicted from Tenancy or had judgment issued against you? YES NO
- Willfully or Intentionally Refused to pay rent when due. YES NO
- Been convicted of a Crime? YES NO
- Had property foreclosed upon or given title/deed in lieu? YES NO
- Had to pay alimony, child support, or separate maintenance? YES NO
- Been party to a lawsuit? YES NO

Note: If you responded YES to any of the above questions, attach an explanation in the back of this page.

INCOME

Your Gross Monthly/Yearly Income \$ _____ / _____ Co-Applicant Gross Monthly/Yearly Income \$ _____
Average Monthly Income Other \$ _____ Co-Applicant Other Monthly Income \$ _____
Total Monthly Net Income \$ _____ Total Amount of rental assistance (if any): \$ _____

CREDIT AND FINANCIAL INFORMATION

Bank Name: _____
Checking or Savings _____ Account # _____ Current Balance \$ _____
Bank Name: _____
Checking or Savings _____ Account # _____ Current Balance \$ _____

REFERENCES AND EMERGENCY CONTACT

Name _____ Phone (____) _____ - _____ Years Known _____
Name _____ Phone (____) _____ - _____ Years Known _____
Name _____ Phone (____) _____ - _____ Years Known _____

ADDITIONAL INFORMATION

Number and description of vehicles owned (all kind)

Make _____ Model _____ Year _____ Color _____ State _____ License # _____
Make _____ Model _____ Year _____ Color _____ State _____ License # _____
Make _____ Model _____ Year _____ Color _____ State _____ License # _____

Pets: (dogs, cats, fish, birds, rodents, reptiles, etc.)

Type _____ Breed _____ Size/Weight _____ Age _____ Gender _____
Type _____ Breed _____ Size/Weight _____ Age _____ Gender _____

CREDIT CHECK RELEASE

I/We hereby apply for the apartment listed above, with my/our signature(s) below. I/We hereby authorize and request all credit reporting agencies, employers, credit and personal references, as well as local and state police departments release all pertinent information about me/us. A photocopy of this shall be as valid as the original.

Signed: _____ Date: _____
Signed: _____ Date: _____
Signed: _____ Date: _____
Signed: _____ Date: _____

Application Fee: We charge a \$50.00 application fee per adult. This covers the cost of the office processing time and document preparation and is NON-REFUNDABLE.

Please read and initial or sign:

I agree that the landlord may terminate and agreement entered in reliance on any misstatement made in this application. Signature: _____ Date: _____

Broken leases or rules will result in the loss of security and all other deposits. _____

Should any of your utilities be turned off by the utility company for any reason, the apartment will be considered vacant.

BACKGROUND CHECKS WILL BE RUNNED PRIOR TO ACCEPTANCE FOR EACH ADULT TO OCCUPY THE PREMISES AT \$50 EACH NON REFUNDABLE.

IF TENANT IS ACCEPTED, UNDER NO CIRCUMSTANCE IS SECURITY DEPOSIT REFUNDED UNTIL LEASE IS EXPIRED, AS LONG AS THERE ARE NO DAMAGES TO THE UNIT OR OWED MONEY TO THE COMPANY. SECURITY DEPOSITS CANNOT BE USED FOR RENT PAYMENT!!!

This Section to be completed by the Office

Accepted _____ Rejected _____ Terms _____

Amount due prior to occupancy \$ _____

First Months rent \$ _____ Security Deposit \$ _____

Credit Check Fee \$ _____ Key Deposits \$ _____